

**San Pasqual Valley Unified School District**  
**BOARD OF TRUSTEES**  
**SPECIAL BOARD MEETING – BOARD RETREAT NOTES**  
Saturday, June 24, 2023 8:30 am – 11:30 am  
Middle-High School Library

PUBLIC INSPECTION OF DOCUMENTS  
AVAILABLE AT: DISTRICT OFFICE  
676 BASELINE RD, WINTERHAVEN, CA 92283  
REQUEST FOR DISABILITY-RELATED ACCOMMODATIONS OR MODIFICATIONS  
TO BE MADE IN WRITING TO THE DISTRICT OFFICE 72 HOURS PRIOR TO  
MEETING

Join Zoom Meeting  
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Meeting ID: 875 2220 2613      Passcode: 896292

**I. OPENING OF THE MEETING**

1. This meeting was called to order by Ms. Aguerro at 8:03 am. This meeting is being recorded. Flag Salute

**2. Roll Call by Secretary**

Ms. Aguerro	Here ✓	Mr. Derma	Here ✓	Ms. Dominguez	Here ✓
*Mr. Yamasaki	Absent	Mr. Hartt	Here ✓		

**II. PUBLIC COMMENTS**

Are there any public comments speakers who require translation?

\*Persons who have complaints against Board members or District staff are encouraged to seek resolution to those complaints by using the San Pasqual Valley Unified School District written complaint procedures before orally addressing them at a meeting. The Board will not respond to such complaints until the applicable complaint procedure (BP/AR 1312.1) has been followed and has reached the Board level. Where a complaint concerns a District employee identifiable by name, position, or other facts, the Board cannot respond until proper written notice has been given to the employee pursuant to Government Code Section 54957.

Because this is a special board meeting with a limited agenda, public comment shall be limited to only those subjects described in the agenda. Comments shall be limited to three minutes per person (six minutes if translator required) and twenty minutes (forty minutes if translator required) for all comments, per topic, unless the board president, subject to the approval of the Governing Board, sets different time limits.

**There was no public comments made.**

\*Mr. Yamasaki arrived at 9:20 AM.

### **III. NEW BUSINESS – All Discussion**

1. Board Governance – no discussion
2. Budget Review: Ms. Curtis, CBO explained the mechanics of budget including different funds, resources, and object codes.

- **Board members queried about moving money and which funds money could be moved to/from. Ms. Curtis explained that if a fund has not received adequate revenue to cover expenses, then money from the general account fund could be moved to cover either temporarily or permanently.**

Ms. Curtis discussed Impact Aid and how numbers are from those living on Tribal and federal land.

- **Board member queried about foster care students. Believe that the number reported is not accurate. Ms. Curtis explained that the numbers are generated from the county and the tribe does not report these numbers to the county. Discussion was held as to how this communication could be improved so the numbers are accurately reflected.**

Ms. Curtis discussed funding completed this year.

- **The board queried about storage space for athletic equipment and showers for students.**

Ms. Curtis discussed the options of converting an extra classroom into an athletic equipment storage unit. Conex boxes were discussed but the district does not feel this is a viable option and since there is space onsite, the district would prefer to utilize existing space. The MS and HS equipment could be kept separate. Ms. Curtis stated that the use of student shower use appears to be limited.

Ms. Curtis discussed decreasing enrollment and attendance issues

- Board queried about a cap for student/teacher ratio. Ms. Curtis and Dr. Leon both stated that this is based on student needs – there is no specific cap.

Ms. Curtis discussed the largest contribution from the general fund and asked board if they are interested in continuing contributing. SpEd, Sports, Transportation and Sub/temp. She discussed the possibility of Positive Incentives for staff.

- **The board agreed that contributing to sports was a priority for them. They believe this benefits the students' attendance, safety, grades, and well-being.**
- **The board queried as to the reason for attendance issues – Ms. Curtis and Dr. Leon agreed there are many variables that affect staff attendance.**
- **The board queried about attendance trends for staff. They would like to know how many staff have been docked and what is the reason for the absences.**

Ms. Curtis discussed the ending ESSER funds and the positions that are funded with money. She discussed how most of these positions are vital to the district and other funding will be used to pay for those.

- **The Board queried as to what other position can we look at?**

In response, Ms. Curtis discussed the non-mandated positions and trips. These are positions and trips that we are not required to have. Of these positions, two of our outreach consultants (ORC) are close to retirement age and the district is recommending not filling both positions and possibly combining. Ms. Curtis discussed possibly merging the MS/HS principal.

- **A board member mentioned that the tribe is getting a grant to offer help with security. This was suggested as a possible option for the district.**
- **The board agreed that sports and field trips should remain; lots of sports fees seen in warrants.**
- **A board member suggested possibly reducing ORC hours.**
- **The board wanted to know if there were grants available to help pay for these non-mandated positions.**
- **A board member stated that the district should look into applying for grants to decrease operation costs rather than cutting people.**
- **The board was very interested in solar options for the district.**
- **The board also mentioned the tower behind the district and any available ports for leasing.**

Ms. Curtis and Dr. Leon both assured the board that there were no plans for cutting positions at this time. However, in the future, changes made need to be made as enrollment continues to decrease.

Ms. Curtis and Dr. Leon mentioned that we have a new AD this year and he has already begun an inventory of supplies (equipment and uniforms) so we are not ordering unnecessarily.

Ms. Curtis stated at this time, there was no interest in leasing space on the cell tower. But she would continue to investigate.

- **The board queried about the Bard Building and possible rental opportunities.**

Ms. Curtis stated she has reached out to several companies and at this time there is no interest; however, she continues to ask.

- **A board member asked if they could see the job descriptions of all the nonmandated positions.**

Ms. Curtis discussed future projects aka “wish list”

- **A board member asked if the district has had an official survey of the land previously leased by Daily Farms. Ms. Curtis stated that she would look into it. The district did have the land reviewed with Mr. Golding from the Tribe.**

Ms. Curtis asked if the board had any thoughts on future plans

- **The Board's wish lists consists of: Connected front parking lots, more entrances, better parking at the Elementary School, and solar shading over the parking lots with battery storage.**

Ms. Curtis spoke about the new gym and moving the banners. A committee of at least one board member, a community member, the athletic director, and a student is recommended to make this decision. **A board member suggested using the 70<sup>th</sup> anniversary group for this.** Ms. Kish also discussed the memory wall in the front for plaques.

### 3. LCAP Goals review

Dr. Leon review the LCAP goals and asked the board what they would like to focus on.

- **The board stated that attendance is always an issue. They suggested the district meet with the tribal council, possible have a general MOU for the tribe regarding attendance and support, and utilizing an SRO from the tribe.**
- **The board would like to know the current incentives used for attendance.**
- **The board would like to send a survey to the kids as far as what they would like for incentives.**
- **The board would like to send a survey to the kids regarding attendance and the obstacles to their attendance.**
- **The board discussed the prior use of a peer court.**
- **Increase parent involvement**

Dr. Leon informed the board of a new Parent Center that is being created.

### 4. Overall Board Vision of SPVUSD

Dr. Leon discussed the Mission and Vision statement of SPVUSD. The Leadership team is working on a new vision and mission statement. This will presented to the board as an information item until the board and the district can agree upon a revised mission/vision statement. This will then come to the board for final approval.

### 5. Superintendent goals based on administrative metric

- **A board member mentioned that the leadership team is not consistently at the meetings.**

Ms. Medel informed the board that leadership attendance is on a rotation basis.

- **The board would like to see standardized reporting from the principals with trends and tracking identified.**
- **The board stated that zoom comments have been that they would like to see the speakers.**
- **The board stated that they would like to see a dashboard on attendance.**
- **The board would like to see links added for events**

- **The board would like to see a comprehensive calendar.**

**IV.ADJOURNMENT**

**Time: 11:07 am**

Mr. Derma made the motion to adjourn the board retreat; Ms. Dominguez seconded. Motion carried 5-0.

Ms. Aguerro      Aye ✓      Mr. Derma      Aye ✓      Ms. Dominguez      Aye ✓

Mr. Yamasaki      Aye ✓      Mr. Hartt      Aye ✓

**Next regular board meeting is scheduled for Tuesday, August 8, 2023 6:00 P.M.  
in the Middle/High School Library.**

Signed: *Lisa Aguerro*, Board President